



Thomas Ashton School Admissions Policy
2026-27

Document Control Information						
Document Title		Admissions Policy				
Organisation / Site		Thomas Ashton School				
Review Period:		Annual - consult if any changes or at least every 7 years				
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Revision and Approval History						
Author	Summary of changes	Issue	Date QA'd	Date Approved	Approved by	Date of Next Review
David Butterworth	Admissions Policy	1	10/09/25	14/09/25	LGB	
Equality Impact						
Statement	We welcome feedback on this document and the way it operates. We are interested to know of any possible or actual adverse impact that may affect any groups in respect of any of the equalities act 2010 protected characteristics.					
Screening	This document has been screened by the person responsibility for equality and the impact has been assessed on the next page of this document.					

Equality Impact Assessment Form

To be completed by document author / lead person

Title of document		Admissions policy			
Organisation / Site	New Bridge Multi Academy Trust	Person completing form	David Butterworth	Date	6.5.25
Does the process affect one group less or more favorably than another on the basis of:					Yes / No
Age refers to a person belonging to a particular age					No
Disability A person has a disability if s/he has a physical or mental impairment which has a substantial and long-term adverse effect on that person's ability to carry out normal day-to-day activities.					No
Gender reassignment The process of transitioning from one gender to another.					No
Marriage and civil partnership Marriage and civil partnership means someone who is legally married or in a civil partnership. Marriage can either be between a man and a woman, or between partners of the same sex. Civil partnership is between partners of the same sex.					No
Pregnancy and maternity Pregnancy is the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth, and is linked to maternity leave in the employment context. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding					No
Race Race can mean your colour, or your nationality (including your citizenship). It can also mean your ethnic or national origins, which may not be the same as your current nationality. For example, you may have Chinese national origins and be living in Britain with a British passport. Race also covers ethnic and racial groups. This means a group of people who all share the same protected characteristic of ethnicity or race.					No
Religion and belief Religion has the meaning usually given to it but belief includes religious and philosophical beliefs including lack of belief (e.g. Atheism). Generally, a belief should affect your life choices or the way you live for it to be included in the definition.					No
Sex A man or a woman.					No
Sexual orientation Whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes.					No
If you have identified potential discrimination, please explain how the exception is valid, legal and/or justified? enter					

To be completed by EIA Lead

If potential discrimination has been identified, are the exceptions valid, legal and/or justified?		N/A
Does this policy / service / procedure need adjusting to remove any disadvantage identified or to better promote equality?		No
Impact Assessment Result (See tool below)	Low impact	
Date assessed.	29/04/2025	
High Impact The policy or process has a major impact on equality	Medium Impact The policy or process has an impact on equality	Low Impact The policy or process might have an impact on equality
There is significant potential for, or evidence of adverse impact. The policy has consequences for or affects significant numbers of people	There is some evidence to suggest potential for, or evidence of adverse impact. The policy has consequences for or affects some people	There is little evidence to suggest that the policy could result in adverse impact The policy has consequences for or affects few people

1. Purpose

1.1 Thomas Ashton School is a specialist school which provides places for children and young people with significant additional needs who have an Education, Health and Care (EHC) Plan detailing the following needs as:

- Social, Emotional and Mental Health (SEMH)
- Speech, Language and Communication Needs (SLCN)

From September 2025 the School will be organised as follows

- Lower School Site - KS2 Year 3 – 6 (ages 7 – 11 years).
- Upper School Site - KS3 Years 7 to 9: Year 7 (ages 11– 12), Year 8 (ages 12-13) & Year 9 (ages 13-14).

1.2 The purpose of this policy is to explain the admission arrangements that are in place.

2. Scope of Policy

2.1. This policy applies to anyone wanting to request a place for a child in our Organisation. It sets out the route to be followed when applying for a place for a child with an EHCP

3. Reason for Policy

3.1 This policy was created following the academisation of Thomas Ashton School into New Bridge MAT. The School did not have an admissions policy prior to joining New Bridge MAT. This policy considers statutory guidance/advice as follows: School Admissions Code 2014

4. Aim(s):

4.1. This policy aims to support families in accessing the information they need to know and to have a thorough understanding of the process of applying for a place at Thomas Ashton School.

Procedures and practice

4.1.1. Places are reserved for children and young people with Education Health and Care Plan (EHCP) naming the school.

4.1.2. For a child or young person to be admitted to these places the school must be named by a local authority (LA) in the child's EHCP.

4.1.3. Parents wishing their children to benefit from our provision should ask their LA to name our school in their child's EHCP.

4.1.4. Children and young people will also be admitted for short periods to enable the LA to assess their special needs.

4.1.5. Each LA is an admitting body and will take the decision to place children and young people only after full consultation with our school.

4.1.6. LAs should note that the contact email address for consulting the school on naming the school in

child's EHCP is admissions@newbridgegroup.org

Other school policies and further information on our school can be found on our website www.newbridgegroup.org

4.1.7. Appeals

4.1.8.1 The SEN Code Practice entitles parents to appeal to the First Tier Tribunal (Special Needs and Disability) if their LA refuses to name their preferred school in the EHCP.

5. Sources and references

4.2. Admissions Code 2014

6. Other useful documents

4.2. Equality Act 2010

7. Monitoring

8.1 This policy will be monitored through the MAT's accountability framework